

**DRAFT Minutes for Baker Food Co-op
May 21, 2015, Directors Meeting and Member Owner Meeting**

The May meeting of the Baker Food Co-op Board of Directors was held at the Baker Food Co-op on Thursday, May 21 at 6 pm. A quorum being present, the meeting was called to order by President, Dennis Winkler. Board Members present were Dennis Winkler, Ann Clark, Lloyd Nelson, Valerie Potter, and Vicki Wares. Linda Cyr, Treasurer, Working Member Coordinator, Jana Simpson and Staff Pat Cullen were also present. Former Board members, Jewel Pilcher, Tim Banister, Barbara Haynes and Susie Busch were present as well as two other PIE Committee Members.

Note: MSUC=It was moved, seconded, carried by Unanimous vote.

MSC: It was moved, seconded, carried. Those dissenting will be listed.

- It was **MSUC** (Lloyd, Vicki) to accept the agenda.
- It was **MSUC** (Ann, Lloyd) the April minutes be approved as reviewed. The minutes are on file at the Co-op.
- The Treasurer's Report was given by Linda Cyr. After reviewing the report **MSUC** (Valerie, Lloyd) the Treasurer's report be approved. This report is on file at the Co-op. Linda is not able to continue in the position of Treasurer, and requested that the Board find another working member or perhaps find a firm to fill the position.

Committee Reports:

- Kim Anderson gave the PIE (Physical Infrastructure and Energy Use Committee) report. (A copy of the PIE written report can be found on the Board bulletin board in the Co-op Bulk Department. The lighting project has been completed. The exhaust fans for exhausting the warm air from the building have been installed, and Whelan Electric has been contacted to connect the fans. The Committee recommended evaluating the other swamp cooler to determine if it can be used. Building temperatures will be monitored, and other cooling methods will also be investigated.
 - Vicki asked the Board to accept the PIE Committee's final Energy Use Plan for the Co-op, and revise the plan as needed. It was **MSC** (Lloyd, Ann) Valerie abstained.
- Tim Banister, past Board liaison for the Five Year Planning Committee reviewed the report that Carolyn Kulog gave at the April Member Owner Meeting. Her report gave input she had gathered from other members on things the Co-op might include in their long range planning. Because of lack of participation, Tim recommended that the Five Year Planning Committee start anew with new members and with another Board liaison.

Member Comments and Suggestion Box:

- There were no member comments and one appreciative comment card in the suggestion box.

Staff Reports:

- **Manager: Carol Morrison**
 - Carol is recovering from hip replacement surgery and plans to be back on the job sometime in June.
- **Working Member Coordinator: Jana Simpson** gave Carol's and her report.
 - The Board thanks Jana, for managing the Co-op in Carol's absence. Thanks also to staff member Pat Cullen as well as other working members for their extra effort.
 - The thermostat in the refrigerator malfunctioned and caused the contents to freeze. A new thermostat was installed and it is **not** functioning well. Jana will contact Scotts as soon as possible about this matter and find out if there can be a monetary adjustment due to the malfunctioning thermostat. A working member is checking on a way to signal thermostat malfunctions.
 - It is important that Steve Moultrie help with IT and Copos problems.
 - Katie Jones-Bedolla who orders all the Threshold vitamins as well as helping in many other ways, is Department Head of the Month.
 - Kevin Lee, who cashiers and often fills in shifts is Working Member of the Month.
 - Thirteen new members joined the Co-op in April, and twenty working members worked 10 hours or more.

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- **Staff, Pat Cullen:**
 - Pat gave input for needed Co-op advertising and credit card suggestions.
- **IT Staff: Steve Moultrie**
 - Lloyd will ask Steve about needed Co-op IT updating.
- **New Business:**
- **MSUC** (Lloyd, Valerie) the following Board positions were elected: Vice President, Ann Clark, and Acting Secretary, Valerie Potter.
- A question-answer discussion time followed with knowledge sharing from Dennis and the previous Board members that were present, to help the new Board transition into their Board positions.
- **MSUC** (Lloyd, Valerie) that Ann Clark, Dennis Winkler and Valerie Potter will sign papers at the Credit Union to have check signing authority for the Co-op.
- **MSUC** (Lloyd, Ann) the Co-op accept credit and debit cards with the premise that the cover expense will go to the person using the card. The credit card processing company is under review.
- The Board discussed the proposed amendment to the Bylaws concerning Board electronic voting. Roberts Rules of Order only permits conference call voting where a quorum is represented and can give input. The proposed amendment will be modified to be in line with RRO.
- **The Board would like to make sure the members know there has been a change for the time and place of the June Board Meeting.** Tuesday is a better day for the Staff, and the Library meeting room has been chosen as a meeting place. The June Board meeting will take place Tuesday, June 16 at 6 pm at the Library. **All member owners are encouraged to attend.**

With no further business Lloyd moved the meeting be adjourned.

Susie Busch, pro-tem Secretary